

# Lord Mayor's Community Celebration Donation Guidelines



*Dedicated to a better Brisbane*

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## Purpose

This funding recognises the valuable contribution that community groups make to Brisbane and its community life.

Donations are available to assist with the following activities:

- Social outings, excursions and bus trips that bring community members together and encourage connection; or
- The cost of celebrations, such as Christmas parties and other community gatherings, that strengthen community connection.

## Eligibility

These donations are available to community groups providing activities for Brisbane residents. Community groups that are part of larger organisations may also apply.

The regular meeting location for community groups must be within the Brisbane City Council Local Government Area to be eligible for this donation program.

The donation is not available for activities that have already taken place.

Only one application per individual community group will be considered. However, multiple separate clubs or groups within the same organisation may each submit an application, provided the donation will be used for different activities for different sub-groups.

An applicant must not apply for a donation under this program if they have also applied for a donation under the Seniors Celebration Donation program.

To be eligible, community groups must have a current operational bank account in their own community group name. Donation payments cannot be made to individuals or business accounts.

As per Council policy, Council will not make donations that:

- conflict with legislation
- denigrate, discriminate against or offend any person or group
- support or oppose political organisations
- present a health or safety hazard to the community
- create an environmental hazard
- are not consistent with Council's corporate objectives
- support religious organisations (as opposed to charities run by religious groups)
- support or are held by trade unions, as this may contravene Federal Government workplace relations and building and construction industry legislation
- promote gambling, smoking or the consumption of alcohol or other addictive substances
- does not comply with Council's [Code of Conduct](#).



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## Amounts

The donation amount available for trips and celebrations depends on the size of the group applying and is anticipated to range from \$150 to \$350.

## Payment

Donations will be paid to successful organisations, clubs and groups by way of direct deposit electronic funds transfer to the applicant organisation's bank account. Donations cannot be paid into an individual's or business bank account.

Bank account details need to be provided on the application form. It is recommended that you consult with your Treasurer to confirm account details.

It is important that the correct account details are supplied to Council at the time of application. Any variation in BSB or bank account number from the submitted application will result in delays while new details are confirmed prior to payment being made.

## Making Application

You can apply for a donation online.

Applications will open on Tuesday 27 October and close on Tuesday 17 November.

Council has an online application system which allows you to submit your application through Smartygrants.

To submit an online application to The Lord Mayor's Community Celebration Donation program, go to [brisbane.qld.gov.au](http://brisbane.qld.gov.au) and search for 'Community Grants'. You will find The Lord Mayor's Community Celebration Donation program listed on this page, including a copy of the program guidelines and a link to the online application form.

The online application system will allow you to save, develop and print out your application before you submit it. Support material can also be attached to your online application.

If you need assistance with making an application, please call Council's Contact Centre on (07) 3403 8888 and ask for the Grants and Sponsorship team.