

BRISBANE CITY HALL
COUNCIL CHAMBERS, PUBLIC GALLERY
and COMMITTEE MEETING ROOMS
CONDITIONS OF ENTRY

To ensure the safety, comfort and security of all persons, the following Conditions of Entry apply to Council Chambers, the Public Gallery and the Committee Meeting Rooms within Brisbane City Hall. Council reserves the right to refuse entry if the following conditions are not complied with.

Signing in

All visitors, including media personnel, must:

- sign in at the check-in desk on Level 2, Brisbane City Hall, including presenting a valid government issued photographic identification for identity verification
- wear a Council issued visitor pass at all times
- complete a security screening prior to entry.

Media personnel must also present valid media identification when signing in.

Council employees with a current security pass must:

- present to the security guard and show their pass
- ensure their security pass is visible at all times.

Checking in

The following items must be checked into the cloak room or placed in the secure lockers:

- bags*
- food and drink
- mobile phones, tablets, laptops and cameras*
- other electronic recording devices*
- umbrellas.

** Media personnel and Council employees are exempt from checking in their bags and electronic devices once they have properly signed in.*

Prohibited items

The following items are prohibited in Council Chambers, the Public Gallery and the Committee Meeting Rooms:

- clothing displaying offensive messaging
- banners and posters
- weapons or dangerous items
- any item that has the potential to cause injury.

Conduct

While inside Council Chambers, the Public Gallery or the Committee Meeting Rooms, visitors must:

- not be in the possession of a prohibited item
- not call out, including expression of dissent or approval or other interruptions to proceedings
- not record, photograph or film unless authorised
- not stand during proceedings unless otherwise directed
- leave the meeting when requested.



For the purposes of these Conduct conditions:

- in relation to the Council Chambers and Public Gallery, authorisation or direction may only be given by the Chair of Council or an authorised representative of the Chair of Council;
- in relation to the Committee Meeting Rooms, authorisation or direction may only be given by a Civic Cabinet Chair or an authorised representative of a Civic Cabinet Chair.

Council meetings are livestreamed and archived online. By entering these venues, you consent to being potentially recorded.

Access to meetings may be denied where Council has resolved to close the meeting, or a part of the meeting, in accordance with its *Meetings Local Law 2001*.