

# BRISBANE CITY COUNCIL CHAMBERS PUBLIC GALLERY

## CONDITIONS OF ENTRY

Conditions of Entry ensures the safety, comfort and security of all persons in the Council Chambers and Public Gallery area. Council reserves the right to refuse entry to the Council Chambers Public Gallery areas if the following conditions are not complied with.

### Signing in

Visitors entering the Public Gallery must:

- Sign in at the check-in desk on Level 2, this includes providing a government issued photographic identification to verify identity.
- Wear a Council issued visitor pass at all times.
- Complete a security screening prior to entering the Chambers area.

Media personnel will also be required to show their media identification to sign in.

Council employees with a current security pass entering the Public Gallery must:

- Present to security guard and show pass.
- Ensure their security pass is visible at all times.

### Prohibited items

The following items are to be checked in to the cloak room and secured lockers:

- bags
- food and drink
- mobile phones, tablets, laptops and cameras
- other electronic recording devices
- banners and posters (includes conspicuous clothing items).

Note: media personnel and pre-approved Council employees may retain their bags and electronic devices once they have completed the sign in.

### Conduct in the Public Gallery

- No calling out, including expression of dissent or approval, conversations or interruptions to the proceedings of the Council meeting.
- No recording, photography or filming (other than that of media personnel).
- No banners or signs.
- No eating.
- Any person/s in the Council Chambers Public Gallery must leave the meeting when requested by the Chair of Council or an authorised representative of the Chair of Council.

Council meetings are streamed on the internet and archived recordings of Council meetings will also be accessible on the internet. Entry into the Council Chambers means acknowledgement that you may be captured on the stream.

The above conditions also apply to **Council's Committee Meeting Rooms**. The relevant Chair may, in the interest of confidentiality, prohibit members of the public from attending any meeting or part of a Committee meeting.

