

Environment centre volunteer

Greeter and centre engagement



Dedicated to a better Brisbane

Locations

- Karawatha Forest Discovery Centre - 149 Acacia Rd, Karawatha QLD 4117
- Boondall Wetlands Environment Centre - 31 Paperbark Dr, Boondall QLD 4034
- Downfall Creek Bushland Centre - 815 Rode Rd, Chermside West QLD 4032

Time Required

- Approximately 3 hours on a fortnightly basis or 2 shifts per month.
- Shifts are usually Tuesday-Sunday depending on the centre.
- Most shifts are 9am-12pm, with afternoon shifts available on weekends.
- Flexibility can easily be arranged with the Volunteer Coordinator.



Benefits to volunteering at the environment centres

- Connect the community to nature by ensuring every visitor gets the most out of their experience at the centre.
- Ideal for a "people person" who appreciates nature.
- Opportunity to deliver an excellent customer experience, build relationships and have meaningful conversations.
- Learn more about your local nature reserve.

Goals and Duties

- Greeting visitors who visit the environment centres.
- Support all visitors to the environment centre to feel comfortable and included.
- Provide visitors with information about the site and activities.
- Set up and deliver ad hoc activities or components of advertised activities.
- Conduct centre tours and promote upcoming events and activities.
- Maintain tidy facilities and support the daily running of the centre.
- Mentor new volunteers and support delivery of programs like Bush Kindy and group bookings.
- Optionally support environment centre events and school activities.

Required Skills, Experience

- Must be 18 years or older.
- Have a working with children blue card or eligible to obtain one.
- Demonstrate knowledge or show a genuine interest in acquiring knowledge about the local nature reserve.
- Friendly and welcoming attitude for interacting with the public.
- Strong communication skills and initiative.
- Maintain a professional appearance and collaborate effectively with volunteers and staff.
- Complete the induction, relevant training and trial shifts.



Training and induction

- Assigned induction training – organisational and WHS.
- Site familiarisation in role induction.
- Hands-on training.
- Abundance of resources and ongoing personal development opportunities.



Dedicated to a better Brisbane



Uniform

- Shirt and name tag provided after completion of trial shift, return these items when exiting the program.
- Volunteers need to wear own pants and enclosed footwear.
- Some PPE available, such as broad-brimmed hats, gloves.

Reporting to

- Centre volunteers report problems or incidents to the appropriate Council officer.
- Volunteer Coordinator assists with rosters and administrative tasks.
- Adhere to Brisbane City Council's Workplace Health and Safety policies and procedures.

Cost

- All uniform and training are provided by Brisbane City Council environment centres at no cost to the volunteer.



Dedicated to a better Brisbane