



Not-for-profit Organisations

Partial Rate Remission Scheme Application

Please read and fill in the following criteria carefully!

Applications lodged which indicate ineligibility will not be considered.

A separate application will need to be completed for EACH property where remission is sought.

General information

Brisbane City Council is offering a partial remission of general rates to certain not-for-profit organisations that provide or support essential welfare or community services to the residents of Brisbane. This is consistent with the outcomes of Council's revenue policy which states in part, 'Council will be guided by the principles of: ...responsiveness to community expectations of what activities should attract assistance from Council'.

Purpose

The desired outcome of the provision of this partial remission is to free up resources for eligible organisations that can be directed towards achieving or enhancing their principal objectives.

To be eligible for this partial remission, an applicant organisation must comply with all of the relevant criteria set out in the eligibility self assessment questions. This process enables applicants to gauge their eligibility for consideration for a partial remission.

Final approval will be subject to an evaluation and inspection process by Council.

Eligibility

Remission is limited to not-for-profit organisations that are deemed to be either 'Welfare' or 'Community' focused and are defined broadly as follows:

'Welfare' – Means a not-for-profit organisation whose principal objectives are to provide:

- Disability Support – to provide support, education, therapy, respite or any other form of assistance to the aged or people with disabilities or chronic illness and/or their carers; or
- Social Support – to provide practical support such as emergency accommodation, food, clothing, counseling or any other form of assistance to socially disadvantaged members of the general community.

As a guide, these principal objectives may typically include services such as:

Counseling, education, research support, vocational training for the disadvantaged, advocacy, respite care, family support, substance dependence education, counseling and rehabilitation, referral, life education, sheltered workshops, guide dog training, social work or any other service which supports or enhances the quality of life of its clients.

'Community' – Means a not-for-profit organisation whose principal objectives are to:

- promote and encourage social cohesion through the provision of community services or activities, the furthering of multiculturalism or the support of identifiable groups who may require specific support due to age, gender, religion, ethnicity, health, disability or some other factor that sets a group apart from the general community; or

- provide or support an essential service on a volunteer basis; or
- encourage the appreciation and/or protection of the natural environment; or
- preserve and promote an appreciation of culture or heritage.

As a guide, these principal objectives may typically include services such as:

Non-formal youth education and training, youth activities, personal development, cultural or ethnic activities supporting a cohesive multi-cultural society, community education, environmental awareness, social justice, arts and heritage conservation and promotion, any other activity or service which is provided by a group of volunteers that enhances the livability, cultural diversity, environment or social cohesiveness of the Brisbane community.

Remissions are available to organisations that provide essential welfare and community services and comply with all of the eligibility criteria.

- **Applications will only be accepted on the approved application and accompanied by all the required supporting documentation.**
- **Applications must be submitted before the end of a rating quarter to be eligible from the commencement of the next rating quarter.**

Amount of remission and commencement date

Remission, where approved will be 50% of the assessed general rates. If your application is successful, remission will apply from the start of the rating quarter following receipt of the application.

Collection Notice

The personal information collected on this form will be used by the Brisbane City Council for the purposes of assessing your eligibility for partial remission of general rates. Your personal information may also be used by other areas of Council to undertake various Council functions and to provide services to you.

Postal address

Attention: Business Manager Rates Processing
Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

OR

Email: customerservices@brisbane.qld.gov.au

*Further information and application forms may be obtained by telephoning the **Council's Contact Centre 3403 8888, or Brisbane City Council TTY 3403 8422.***

9 Under which group are you claiming a partial remission?

Please provide a certified copy of your organisation's constitution which establishes your organisation's not-for-profit status and articulates the 'principal objectives' for which it exists. These principal objectives must be consistent with the general intent of either Welfare or Community purpose.

Welfare **Go to next question**

Community **Go to 11**

10 What is your organisation defined as by the Australian Taxation Office?

Please provide your organisation's ABN or certified documentary evidence from the ATO that establishes this endorsement is both effective and current.

'Health Promotion Charity' under Australian Tax Ruling 'TR 2004/8' Effective date / / **Go to 12**

'Public Benevolent Institution' under Australian Tax Ruling 'TR 2003/5' Effective date / / **Go to 12**

Neither **You are ineligible for remission.**

11 Is your organisation defined by the Australian Taxation Office as one of the following 'Exempt Entities' (refer to ATO publication 'NAT 7967-11.2004')?

Please provide your organisation's ABN or certified documentary evidence from the ATO that establishes this endorsement is both effective and current.

Community Service Organisation Effective date / /

Cultural Organisation Effective date / /

Neither **You are ineligible for remission.**

12 Is your organisation registered under the Queensland 'Associations Incorporation Act 1981' as being 'not-for-profit' or 'non-profit'?

No

Yes

13 How is the property for which a partial remission is being sought, owned or occupied?

Provide a certified copy of tenancy documents that stipulate the tenant's responsibility for the payment of rates and charges.

Freehold

Leased from Government

Private lease/Other **You may be ineligible for remission. Provide full details**

14 Is the rate account for the property on which remission is sought, free of debt?

No **You are ineligible for remission.**

Yes *The rate account must be free of all indebtedness before remission can be granted*

15 I declare that the information provided in support of this application for partial remission of rates is complete and correct and that I am authorised by the organisation named above to make application on its behalf.

I also authorise Brisbane City Council access to whatever relevant information that may be required to support or verify the organisation's application or ongoing eligibility.

Name

Position in organisation

Signature

Date

Signed at

Before me (*Justice of the Peace/Commissioner for Declarations*)

