

HOW TO ACCESS DEVELOPMENT ASSESSMENT INFORMATION AND TOOLS



Dedicated to a better Brisbane

BRISBANE CITY PLAN 2014 | FACT SHEET

Brisbane City Council provides a number of channels to help customers access development assessment information and advice. These include Council's website and Contact Centre, 133 BNE business hotline, Talk to a Planner sessions, prelodgement advice and requests for written information. This fact sheet outlines the information available through these channels.

Council's website (www.brisbane.qld.gov.au)

You can find planning rules, laws and regulations for property development in Brisbane's planning scheme, *Brisbane City Plan 2014* (City Plan), by visiting www.brisbane.qld.gov.au and clicking on the 'Planning & building' tab. The tools available in this section are listed below.

PD Online

PD Online is a development information system that helps customers to:

- search for and track development applications
- lodge submissions
- make property enquiries
- perform a Category of Assessment enquiry for some common development types
- access City Plan.

Interactive mapping

You can use the interactive mapping search tool to view development requirements for any site in Brisbane. Simply enter the property address to reveal the characteristics of the property including zones, overlays and neighbourhood plans. These characteristics guide how development on that property is assessed in City Plan.

Telephone

The Planning Information Office is a team of dedicated town planners that can answer simple questions about your development intentions over the phone, including:

- if you need a development application
- what information you need to provide with your application
- what fees you will need to pay
- how the development process will work.

Phone Council on (07) 3403 8888 from 9am-4pm Monday to Friday and ask to speak to a town planner.

Business hotline – 133 BNE (133 263)

Brisbane City Council is committed to supporting small businesses and making it easy to do business in Brisbane.

133 BNE (133 263) is Council's dedicated business hotline available 24 hours a day, seven days a week.



Talk to a Planner sessions

Council holds a series of face-to-face sessions to help residents, business owners, community groups and industry professionals understand City Plan and how it relates to their property or proposed development. Dates and locations are listed on Council's website by searching for 'Talk to a Planner sessions'.

A range of specialists are available at these sessions to answer your questions including urban planners, engineers, architects, ecologists, traffic specialists, compliance and regulatory services officers and parks and heritage specialists.



Prelodgement advice

You can arrange a prelodgement meeting with a Council representative to discuss complex proposals or help identify potential issues associated with a planned application. This fee-for-service advice can help determine whether a development application will be supported. To request prelodgement advice you can complete the 'Development Assessment Enquiry online form' on Council's website. Depending on the complexity of the issues involved, prelodgement advice may be given as a written response or as part of a prelodgement meeting. Please note that preparing a development application can be a complex task and while Council can provide information and advice to help you, you may find it necessary to get expert advice from a town planning consultant. You can contact the Planning Institute of Australia to find a suitable consultant for your requirements.

Request for written information

Council also provides general planning information in writing for a fee. To request written information, you can complete the 'Development Assessment Enquiry online form' or 'Land Use Enquiry - Liquor Licence' form on Council's website. The request will be reviewed by a Council officer and a response will be provided in writing via email within 10 business days.

Examples of advice that may be sought through this process include:

- site-specific planning interpretation, such as level of assessment
- confirmation of 'generally in accordance' relating to existing approvals
- confirmation of unlawful and lawful use rights
- clarification of Building Location Envelope or Building Envelope requirements
- confirmation of home business self-assessment requirements
- confirmation a Liquor Licence proposal complies with relevant planning requirements.

More information

For more information about City Plan and to access the [interactive mapping tool](#), visit www.brisbane.qld.gov.au and search for *Brisbane City Plan 2014* or call Council on (07) 3403 8888. If you would like to be kept up to date with future services and general planning and development in the city, you can register your details by emailing CPAdmin@brisbane.qld.gov.au

Disclaimer: The content of this information sheet is a summary and has been prepared to assist the reader to understand the City Plan. Please refer to the full City Plan document, entitled *Brisbane City Plan 2014*, on Council's website for further detail.