



Reduction or Release of Uncompleted Works Bond Checklist

Privacy Statement

The personal information collected on this form will be used by Brisbane City Council for the purposes of fulfilling your request and undertaking associated Council functions and services. Your personal information will not be disclosed to any third party without your consent, unless this is required or permitted by law.

1 Site address

 Postcode

2 Name of estate (if relevant)

3 Council Development Approval Number / Permit Number

4 Stage number (if relevant)

5 This application includes:

Tick All That Apply

Reduction of uncompleted works bond (report to be included detailing items and amounts to be reduced).

OR

Release of uncompleted works bond.

Copy of a letter from a Brisbane City Council engineer stating that uncompleted works bond in relation to engineering works can be reduced.

Copy of a letter from a Green Space Services Officer stating that uncompleted works bond in relation to landscaping works can be reduced.

A copy of a bank guarantee or a copy of a receipt if the bond was paid in cash.

6 Applicant details and Signature:

Applicant name

E-mail address

Applicant signature

Date