



Development Application Submission – Planning Act 2016

– Cover Sheet

PART 1

Privacy information

The personal information collected on this form will be used by Brisbane City Council for the purposes of ensuring this is a valid submission, as prescribed by the *Planning Act 2016*.

By using this Submission Cover Sheet, your personal details (name, address and contact details) will not be made publicly available during the assessment phase of the application. Only information contained in Part 2 of this template will be made publicly available during this period.

However, after a decision has been made on the development application, your personal details must be provided to the applicant and other valid submitters. This is a requirement of the *Planning Act 2016*.

How to submit your application

It is recommended that you read the information on how to prepare a submission on Council's website prior to lodging this submission.

Mail completed submission to:

Development Services
Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

Development application submissions can be made online at <http://www.brisbane.qld.gov.au/planning-building/applying-post-approval/have-your-say-development-applications>

OR Email your completed submission to:
dalodgement@brisbane.qld.gov.au

1 Submitter details

Surname/Family name

First or given name/s

Organisation (*where relevant*)

Address

(*If submitting on behalf of an organisation, enter business address.*)

Postcode

Daytime phone number

Mobile phone number

Email address

(*By providing a contact email address I agree that Council will provide all further correspondence relating to this submission to me via email.*)

2 Development Application Details

Application number

Address

Postcode

3 Submitter declaration and signature

By signing this form I acknowledge that by completing a submission for a development application:

- I am making a submission to the assessment manager about a specific development application.
- The Council will have regard to my submission in the assessment of the application.
- I will only have the right of appeal to the Planning and Environment Court about Council's decision on the application if my submission is a properly made submission.
 A properly made submission is one that;
 - is received during the notification period,
 - states the grounds of the submission and the facts and circumstances relied on in support of the grounds,
 - states the true name and address of the person who made the submission and
 - provides the true identification details of the person.
- If the application does not require impact assessment, I will not have the right of appeal to the Planning and Environment Court about Council's decision on the application.

Submitter's full name

Submitter's signature

Date

Now complete PART 2



4 Supporting Facts and Circumstances *(continued)*

Any information written in this section will be displayed in full.

A large rectangular area with a blue border, containing numerous horizontal dotted lines for writing.