

12 Is a Corporation/Incorporated Association applying for accreditation?
*A business name is not a legal entity and **cannot** hold accreditation.*

No **Go to 17**

Yes *Go to next question*

13 Corporation/Incorporated Association's name

14 Corporation/Incorporated Association's postal address

 Postcode

15 Corporation/Incorporated Association's contact details

Phone number

Fax number

Mobile number

E-mail address

16 What is your Corporation/Incorporated Association's ABN?

Any organisation who conducts a business is required to have an ABN.

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17 What is the **registered** address of the food business?

This is the address where you can receive legal documents. This may be the same address as the location of the activity.

*This address **cannot** be a post office box.*

 Postcode

18 What is the type of food business?

Off-site caterer

Caterer serving potentially hazardous food at a place other than the principal place of business. Does not include delivering food to a consumer, i.e. *delivering pizzas*.

On-site caterer

Caterer preparing and serving potentially hazardous food, to all consumers of the food at the premises from which the business is carried on under an agreement which the food is predetermined type, number of persons, time and cost, i.e. *a wedding function*.

Private hospital

Off-site caterer

On-site caterer

On-site caterer at part of a business

Vulnerable population, e.g. *child care, aged care, nursing home, hospice*

Other **Give details**

QUESTIONS 19-22

NOTE: *Information regarding registered auditors can be found on the Queensland Health website.*

19 Third party auditor's name

NOTE: *The nominated third party auditor must endorse the Food Safety Program and provide a report to Council before the program will be accredited. The approved Queensland Health form can be found at: www.health.qld.gov.au/industry/food/*

20 Auditor's ID number

21 Auditor's official address

*This address **cannot** be a post office box.*

 Postcode

22 Auditor's contact details

Phone number

Fax number

Mobile number

E-mail address

23 Has the Food Safety Program been endorsed by this registered auditor?

NOTE: For amendments please contact Environmental Health Officer on 3403 8888 to discuss if the written endorsement is required.

No This accreditation will not be accepted.

Yes Attach report on approved form outlining endorsement of program.

24 Checklist

Attach additional information as required

<i>Tick ALL that apply</i>	Office Use Only
Correct fee enclosed or paid <input type="checkbox"/>	<input type="checkbox"/>
Proof of charity status if requesting reduced fee <input type="checkbox"/>	<input type="checkbox"/>
Two copies of food safety program <input type="checkbox"/>	<input type="checkbox"/>
Auditors report <input type="checkbox"/>	<input type="checkbox"/>

25 Applicant declaration

If you are supplying commercially sensitive or confidential information, please ensure you mark such information clearly.

If the application is made by a corporation or an incorporated association, the person signing the form must occupy a position that is legally entitled to make an application on behalf of the corporation or incorporated association.

I understand that the information provided in and with this application may be disclosed publicly under the *Right to Information Act 2009* and the *Evidence Act 1977*.

I am aware that it is an offence to knowingly provide false or misleading information.

Individual/Organisation's name

Signatory name *If applicant is an Organisation*

Position *Proprietor, Director, Manager*

Signature

Date

Application lodgement options

By mail:

Return completed application to:

Brisbane City Council
GPO BOX 1434
BRISBANE QLD 4001

In person:

Applications can only be lodged at the Regional Business Centres.

For further information

Please contact Brisbane City Council on **133 BNE (133 263)** or visit Council's website at www.brisbane.qld.gov.au.