



# Eat Safe Brisbane - Self Audit

Environmental Health



## Self Audit Guide

Before completing this form you need to:

**Step 1** Download and print the 'Eat Safe Brisbane 'Industry Checklist' from [www.brisbane.qld.gov.au/eatsafechecklist](http://www.brisbane.qld.gov.au/eatsafechecklist)

**Step 2** Complete an audit of your food business using the Industry Checklist. All completed industry checklists must be kept at the food business at all times, as they may be required to be produced for review by an Environmental Health Officer during unannounced spot checks.

**Step 3** Once the self audit is completed, fill out the advisory details below of your results and return to Council using the reply paid envelope provided.

## 1 Licensee details

Licensee full name (legal entity)

Registered address (not PO Box)

  
  
 Postcode

Postal address

  
  
 Postcode

Licensee contact number

E-mail address

Preferred method of contact:

Mail

Email

**2** Do you have a current food licence for the food business mentioned above (including fees paid)?

No

Yes  Food Licence No.

## 3 Business details

Business trading name

Business trading address

  
  
 Postcode

Business trading phone number

Food category (eg, restaurant, takeaway)

**4** Have you completed a full self audit of the food business using the Industry Checklist?

Date of self audit

**5** Have you nominated a Food Safety Supervisor for the food business?

No

Yes  Name of Food Safety Supervisor

**6** Name of business contact (if different from above)

**7** What was the result of the self audit?

The food business is compliant and maintaining the current food safety rating

Non compliances have been identified that would affect the Food Safety Rating

**8** Name of Licensee or approved food business representative

Signature

Date