NOTE: Please read the information about the application/notice on the back before completing this form. A fee may be payable before a Permit can be issued.

1. Is the applicant/permit holder an individual or business?
   - Individual  [Go to 2]
   - Business  [Go to 3]

2. Individual's name  Enter full name including title and middle name, e.g. Mr. John David Smith

3. Organisation's details  A copy of signing authority must be produced unless the signatory is a director of a corporation
   - Name
   - Trading name

4. Address of individual/business (not a PO Box)? If an organisation, give the registered business address

5. Contact details
   - Home phone no.
   - Work phone no.
   - Mobile no.
   - Fax no.
   - E-mail

6. What is the location of the proposed work?
   - Address
   - Postcode
   - Lot no.
   - Plan no.

7. Activities  Multiple activities can be selected. See page 3 for descriptions.
   - Residential Driveway  Driveway width
   - Commercial Driveway
   - Construct/Repair Footpath  Period permit required
     - Time from
     - Date from
     - Time to
     - Date to
   - Planter Box  Attach Site plan
   - Permission to Crossover Kerb and Channel  Period permit required
     - Time from
     - Date from
     - Time to
     - Date to
   - Permission to Excavate Roadway/Footway
   - Connect to Council Stormwater Drainage
   - Temporary Footway Stalls
   - Purpose of activity  See back for activity descriptions

8. Annual approval to display or store merchandise
   - New application
   - Renewal of existing approval

9. Including yourself, how many people are currently employed by your business? Please include any part-time and casual staff.
   - 1
   - 2-4
   - 5-19
   - 20-199
   - 200+
10 Footway area to be used

| No | Go to 11 |
| Yes | Give details of footway area to be used: |

| Street Frontage |
| Time from | Date from | Time to | Date to |
| : am | / | : am | / |
| Length m | Width m | Area m² |

| Street Frontage |
| Time from | Date from | Time to | Date to |
| : am | / | : am | / |
| Length m | Width m | Area m² |

| Street Frontage |
| Time from | Date from | Time to | Date to |
| : am | / | : am | / |
| Length m | Width m | Area m² |

11 Authorisation

I agree to be bound by all the conditions and pay the relevant fees.

I confirm all information provided in and with the application is true and correct to the best of my knowledge.

Name of Individual/Corporation/Association/other Organisation

Name of signatory  If applicant is an organisation

Position  Director/President/Treasurer/Secretary etc if applicant is a Corporation/Association/other Organisation

Signature

Date  / /
Activity Descriptions

Residential Driveway (Crossing) – To construct or repair a driveway on the footway for residential single unit dwellings.

Commercial Driveway (Crossing) – To construct or repair a driveway on the footway for commercial premises including industrial units, multi unit dwellings and townhouses/units. Current Commercial Driveway fees apply.

Construct/Repair Footpath – To repair or construct pedestrian footpaths.

Planter Box – To deposit a planter box or boxes on the footway. Not deemed to be appropriate in residential areas.

Permission to Crossover Kerb and Channel – Temporary access permission to drive over the constructed kerb and channelling other than the driveway. Examples: house relocations, house construction, commercial development, and plant and machinery.

Permission to Excavate Roadway/Footway – Permit to open up or break the surface of any part of any street or footway, or to dig or remove any turf, sand, clay, soil, or material from any part of any street or footway, for any lawful purpose. Examples: maintenance to utility services, construct infrastructure, geological drilling and roadway/footway enhancement.

Connect to Council Stormwater Drainage – Dig footway to lay drainage in order to connect to Council stormwater. Examples: connecting stormwater pipe/s to any of the following: kerb and channel, open drain, swale, enclosed drainage, stormwater gully or a culvert.

Temporary Footway Stalls – To erect temporary structures such as tables and chairs on the footway. Examples: street stalls/stand/booth (for religious, charitable, educational or political purposes only) and footway closure.

Note: A separate permit is required for footpath dining.

Hoarding and Gantry – To place a temporary fence around a building or structure under construction or repair, to erect temporary scaffolding or site sheds.


Annual approval to display or store merchandise / goods on a footway (e.g. to display product outside a retail store). This application type is eligible for Council’s Small Business Fee Reductions. Full details of the Small Business Fee Reductions are available on www.brisbane.qld.gov.au or by calling Council’s 24 hour Business Hotline 133 BNE (133 263).

NOTES: (i) Footpath is the constructed strip of path for pedestrian use
(ii) Footway is the strip of land from the property alignment to the kerb including the footpath and is commonly known as the ‘nature strip’ or ‘road reserve’.
(iii) Work Zone – Dedicated road space allocated for the purpose of construction. Current fees apply and requires a separate application form.
(ii) Temporary Lane/Road Closure requires a separate application.
(iv) For other application forms or permits, please contact Brisbane City Council’s Contact Centre on (07) 3403 8888.

Important

Please attach any other Approved Plans that relate directly to this Application/Notice. Example: connection to Council stormwater drainage, driveway construction, trenching works, and hoarding and gantry.

GST

GST does not apply to any fees.

Prior to commencement of proposed works contact ‘Dial Before You Dig’ on 1100 to locate underground services