



BRISBANE CITY COUNCIL

Type 2 Concession – Not-for-Profit Organisations

Entertainment Venues & Events Permits

Please read these guidelines before filling in the application

50% partial remission on fees for entertainment venues and events are available to community and welfare groups that meet certain criteria.

1. No Entertainment Venue or Event Permit

You must hold an Entertainment Venue or Event Permit to be eligible for the Type 2 Concession.

To obtain an entertainment event permit, you need to submit to Brisbane City Council the relevant application forms (*'Entertainment Events Permit Application'* or *'Entertainment Venues Permit Application'*). These forms can be obtained from any Brisbane City Council Regional Business Centre, or you can access the forms online at www.lgtoolbox.qld.gov.au

Alternatively, you can arrange to have the forms posted to you by phoning Council's Contact Centre on (07) 3403 8888.

2. General Eligibility Criteria

A partial remission is restricted to not-for-profit organisations which have a principal objective consistent with the definition of Community or Welfare Groups contained within the policy (*Revenue Policy: Partial Remission of Fees and Charges*).

A partial remission will only be granted on properties which are predominantly used for, or in direct support of, the stated principal objectives of the organisation.

Welfare – means principal objectives which provide:

- Disability Support – to provide support, education, therapy, respite or any other form of assistance to the aged or people with disabilities or chronic illness and/or their carers, or;
- Social Support – to provide practical support such as emergency accommodation, food, clothing, counselling or any other form of assistance to socially disadvantaged members of the general community.

Community – means principal objective which:

- promote and encourage social cohesion through the provision of community services or activities, the furthering of multiculturalism or the support of identifiable groups who may require specific support due to age, gender, religion, ethnicity, health, disability or some other factor that sets a group apart from the general community, or;
- provide or support an essential service on a volunteer basis, or;
- encourage the appreciation and/or protection of the natural environment, or;
- preserve and promote an appreciation of culture or heritage.

Application Lodgement Options

By Mail

Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

In Person

Applications can only be lodged at the Regional Business Centres.

Further Information

For further information please contact Brisbane City Council on (07) 3403 8888 or visit Council's website at www.brisbane.qld.gov.au



Type 2 Concession – Not-for-Profit Organisations Entertainment Venues & Events Permit

1 Applicant contact details

Full name of organisation

Mailing address

 Postcode

Name of venue or event

Contact name

Business phone no.

 ()

Fax no.

 ()

Mobile no.

Email

2 Do you hold a current Entertainment Venue or Event Permit?

No See Guideline 1

Yes Application Reference no.

3 Has the prescribed fee for your permit been lodged?

No

Yes Date lodged

Amount paid

 / / \$

4 Is the organisation not-for-profit?

No See Guideline 2

Yes

5 Is the organisation a welfare or community group? (see Guideline 2)

Welfare

Community

6 What services does the organisation provide?

7 What are the principle objectives of the organisation?

8 Applicant declaration and signature

If you are supplying commercially sensitive or confidential information, please ensure you mark such information clearly.

I understand that the information provided in and with this application may be disclosed publicly under the Information and Privacy Act 1992 and the Evidence Act 1977.

I am aware that it is an offence to knowingly provide false or misleading information.

Applicant's signature

 / /

OFFICE USE ONLY

Checklist

All relevant documents submitted

Venue/Event Permit confirmed in DART

Fees have been paid in DART

Environmental Health Team Leader

Application for Type 2 Concession supported? Yes No

Comments

Environmental Health Team Leader signature and date

 / /

CFO Approval

Is Organisation eligible for the Type 2 Concession?

Yes No Give reasons

Correspondence sent to customer? Yes No

CFO signature and date

 / /

Refund Processed by

Name

Signature and date

 / /